



## YEARLY STATUS REPORT - 2022-2023

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>KAMRUP COLLEGE, CHAMATA</b>
• Name of the Head of the institution	<b>DR. DEBENDRA KR. BEZBARUAH</b>
• Designation	<b>PRINCIPAL</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>036240291805</b>
• Mobile No:	<b>9854581217</b>
• Registered e-mail	<b>kcc1966@rediffmail.com</b>
• Alternate e-mail	<b>iqackcc21@gmail.com</b>
• Address	<b>Rupiabathan</b>
• City/Town	<b>Chamata</b>
• State/UT	<b>Assam</b>
• Pin Code	<b>781306</b>
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	<b>Co-education</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Rural</b>
• Financial Status	<b>UGC 2f and 12(B)</b>

• Name of the Affiliating University	GAUHATI UNIVERSITY				
• Name of the IQAC Coordinator	DR. BISWAJIT DAS				
• Phone No.	08723928575				
• Alternate phone No.	9854581217				
• Mobile	09435129492				
• IQAC e-mail address	iqackcc21@gmail.com				
• Alternate e-mail address	kcc1966@rediffmail.com				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://kamrupcollege.co.in/upload/aqar/AQAR%202021-22,%20KCC.pdf">http://kamrupcollege.co.in/upload/aqar/AQAR%202021-22,%20KCC.pdf</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://kamrupcollege.co.in/upload/acalendar/1674040839.pdf">http://kamrupcollege.co.in/upload/acalendar/1674040839.pdf</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	78.00	2005	28/02/2005	28/02/2010
Cycle 2	A	3.04	2016	05/11/2016	05/11/2021
<b>6. Date of Establishment of IQAC</b>	01/01/2004				
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NA	NA	NA	NA	NA	
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	Yes				
• Upload latest notification of formation of IQAC	<a href="#">View File</a>				

<b>9.No. of IQAC meetings held during the year</b>	<b>01</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
Preparation of AQAR in stipulated time and submission	
Maintains teachers' activity reports month wise.	
Organises programmes on ERP software.	
Update of activity reports and events in college website	
Organised programmes on Institutional Social responsibility	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
Organization of one week FDP on Research Methodology and academic Publication	Organized one week FDP for Teachers, Research scholars and students (From 07-11-2022 to 13-11-2022)
Institutional Social Responsibility programme	Organized a awareness programme on harmful effect of using tobacco in Adopted village-chamata koibortya supra. similarly a day long financial literacy programme was organised among SHGs at 138 Kashi Nath Vidymandir LPS
Celebration of Important days	Several important days like voters' day, students' day, earth day, etc were organized in association with various dept. of the college.
Green campus initiatives in the College	Tree plantation activities and Green Campus challenge programme was organised successfully. Also the use of plastic and entry of vehicle was strictly restricted.
Collection of feedback	Achieved
Collection of SSS	Achieved
Preparation for NEP	Achieved
Publication of Researched article based edited book	Achieved
Submission of data for AISHE	Achieved
Submission of data for NIRF	Achieved
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Governing Body	23/05/2023

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021	26/03/2021

**15. Multidisciplinary / interdisciplinary**

The institution has a total of 2 streams, viz. Arts and Science. There are 14 departments belonging to the aforementioned streams. The institution is focused on providing multidisciplinary education. The college has been stressing hard to impart multidisciplinary and holistic education. Kamrup College has been offering courses as per CBCS structure for undergraduate courses in different streams. At present the college offers BA(Honours), BA(Regular), BSc (Honours), BSc(Regular) and add on and skill development courses. The skill papers offered are interdisciplinary in nature with students having honours in different subjects having the option of studying Skill Enhancement Course offered by other departments. Students have the flexibility to choose subjects of choice in accordance with CBCS norms. Of course the constraint of space and human resource is to a certain extent acting as a barrier in making the programs completely flexible. The college is contemplating to become truly multidisciplinary. The college focusses upon to provide holistic education through extension activities by involving its students through various programmes like NSS, Scouts & Guides besides clubs and forums etc. To promote the spirit of social responsibility and encourage holistic education, the college has adopted the 'Koibarta suburi' of Rupiabathan village where faculty members and students interact with the village locals for awareness of superstitions, financial literacy, health awareness etc. and carrying out other extension activities.

**16. Academic bank of credits (ABC):**

The College at present is not registered in Academic Bank of Credits as it is an affiliated college. However, the college is eager to register in it. ABC is of immense importance for the student community and is going to play a pivotal role in multiple entry and exit. The College at present is not registered in Academic Bank of Credits as it is an affiliated college.

**17.Skill development:**

Various new skill development courses were introduced in the year 2023 viz. PV solar, Office automation, EDP (Food Processing) etc. for the degree students at free of cost. Skill development has been one of the thrust area of the college. Accordingly the college established a skill development cell. The college as a whole and skill development cell are engaged in trying to find ways and means to enhance the skill of a student. The fact that each department provide a skill paper has ushered in a great deal of understanding about the importance of skill. While making a choice as to which skill paper has to be offered a department takes the present scenario into account.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college has been trying its best to integrate Indian Knowledge system as part of the holistic development of a student.

- \* Teaching is carried out mostly in bilingual manner with Assamese and English. Lectures are given by the faculty members in both the languages and in evaluation of examination answer scripts same procedure is followed.
- \*The college offers students Assamese, Sanskrit, English and Arabic as subjects in UG courses.
- \*The syllabus in English, Assamese, Sanskrit, Philosophy, Economics, Education and Bengali is laced with topics dealing with indian culture and tradition.
- \*To encourage Indian Knowledge System, special days are celebrated in the college to remember and enrich our cultural and scientific heritage like National Mathematics Day in honour of Legendary Indian Mathematician Ramanujan, National Science Day in honour of the Raman Effect by the Nobel Laureate C. V. Raman, Teacher's Day in honouring S. Radhakrishnan, Rashtra Bhasa Divas, Sanskrit Divas, etc.
- \*In line with the International Yoga Day, the college also organizes it in a befitting manner encompassing all the faculties and students.
- \*Each year, cultural events and rallies are organised during Annual College Week function where various Indian culture, tradition and knowledge system are nicely showcased with active participation of students.
- \*The magazines published by the the college students union and other forums has articles in Assamese, English, Sanskrit, etc.
- \*The webinar was organised by the Department of English and Education of Kamrup College Keeping in view the possibilities ushered in by Act-East policy initiative of the Govt. of India, and India's ever strengthening bilateral relationship.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The institution is committed towards Outcome Based Education and in that regard the formulation of Program Specific Outcomes and Course Outcomes with utmost care. Kamrup College teaching fraternity has always emphasized on outcome based learning for an effective teaching learning process. This is in accordance with the vision laid in NEP 2020. The course outcomes (COs) for all courses and programme outcomes (POs) are well structured in accordance with Blooms Taxonomy. The evaluation of attainment of COs and POs are a continuous practice and towards this end a formative approach is practiced in the college. Teachers conduct discussions and class interactions to evaluate the COs attainment so that the class teachings are fruitful. This method displays the attainment of knowledge and skills from their performance in the semester examinations and supporting activities such as seminars, assignments, group discussion, quiz, project etc. These provide strong evidence to the teachers of effectiveness of teaching and learning. The overall stress is on a continuous monitoring so that the graduate attributes of grasping the domain knowledge in the relevant discipline, capability of analyzing problems and identifying complex problems using the knowledge acquired defining solutions for complex problems are appropriately acquired Besides, to ascertain the attainment of various attributes in the students of the college towards the target of a holistic education and all-round development of students some certificate/add-on courses are initiated by the college. These are sought such that students of the college can apply contextual knowledge for societal welfare and commit to professional ethics and also understand the various factors presently affecting the society and environment and never the less inculcate innovative thinking so as to aptly identify the sources of business opportunity and develop entrepreneurial skills.

**20.Distance education/online education:**

The institution serves as a Study Centre for Distance Education under Krishna Kanta Handique State Open University (KKHSOU).

As an educational institution Kamrup College has taken a wide range of measures for online education. Different talks and workshops on online courses especially are arranged in order to make the students and faculty members about different online platforms. During the covid 19 period of pandemic beginning 2020, the college authority decided to introduce online education to students to ensure continuity of their studies unaffected and in pursuit of looking after the interests of students in an incompatible environment. Emphasis was given on providing quality education to students

through interactive sessions to understand the ability of students to comprehend what was being taught because they were not exposed to or familiar with online classes. Online classes are held with the help of platforms like Google meet, Google Classroom, zoom which were found to be extremely useful tools for both teachers and students in the teaching learning process. Faculty Development Programme was held in the College campus where Resource persons were invited from Krishnaguru Adhyatmik Viswavidyalaya, Mahapurush Srimanta Sankardeva University and Gauhati University. FDP programmes gave emphasis on ensuring preparedness with alternative modes of quality education whenever and wherever traditional modes of education are not possible. Our faculties have equipped themselves through various workshops and other professional development programs on developing e-academic materials, use of LMS, etc. and are confidently using the same using different ICT tools. During Covid pandemic period, internal assessment examination and departmental test examination were conducted using different ICT tools. Departmental meeting among the faculty members and also along with the students were also arranged using different online platforms. Google classroom helped in providing notes and evaluating students' understanding and performance.

The College authority has provided computer to the different academic departments of the college for the benefit of students and teachers. Each and every teacher of the college are doing some of their classes using LCD projectors. In 2020-21 session, Gauhati University conducted even end semester examination online. At present students can apply for examination online and marksheets can be obtained through the same process.

## Extended Profile

### 1.Programme

1.1 390

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 1337

Number of students during the year



File Description	Documents
Data Template	<a href="#">View File</a>

2.2 303

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 258

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 41

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 41

Number of Sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>390</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>1337</b>
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	<b>303</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>258</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>41</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	41
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	24
Total number of Classrooms and Seminar halls	
4.2	15
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	24
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

IQAC and Academic Council ,Kamrup College ,Chamata prepare the annual academic calendars which includes the curricular of regular courses,vocational courses and the co-curricular programmes. The planned calendar is forwarded to the daily timetable preparation committee .The committee accordingly prepares the college routine by giving equal importance to all the programmes with proper adjustment of infrastructural facilities.As the institution is affiliated to Gauhati University,therefore it adheres to the Academic Calendar of the University and follows the curriculum laid down by the it .The Academic Council of the College too prepares guidelines and time bound framework in line with the affiliating university to suit the requirements of the CBCS courses in the beginning of every session.The Admission Committee and Academic Council of the college with the help of every department decide the distribution of Honours, Regular, SEC and GE courses among the students on the basis of their aspiration and choice.The Syllabus courses of the Honours subjects are

distributed to all the students at the beginning of each academic session. The bridge courses have helped the advance learners and the tutorial classes have facilitated the slow learners to cope with the curricular aspect. The college has competent, experienced and dedicated faculty staffs which have enriched the curricular aspects of the college over the decades. They have designed and developed the curriculum of self -financed vocational courses.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://kamrupcollege.co.in/academics.php?id=Programmes%20Offered">http://kamrupcollege.co.in/academics.php?id=Programmes%20Offered</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic calendar of the college is a customised version of the academic calendar of the affiliating university. Though the academic calendar of the affiliating university is followed yet the college has its own version with incorporation of many important events. A soft copy of the Academic Calendar is uploaded in the college website for the benefit of all the stake holders. The institution adheres to the academic calendar in letter and spirit. The academic calendar contains all the information regarding the number of working days, holidays, semester breaks, examinations, etc. It provides information about the timeline of sessional examinations and is followed strictly. The schedule for end semester examinations is mentioned in the calendar. It also gives the schedule of elections to B Borooah College Students Union and the college week. The schedule for the college week is important as it must precede the Youth Festival organised by the affiliating university so that the college gets a proper representative for it. It mentions about the schedule of activities such as college foundation day, freshers social, Manmohan haloi Memorialdebate, Sanskrit Divas, Literacy Day, WorldPhilosophy Day, Parents Meet, World Aids Day, Ramanujan Day, National Science Day, Youth Conclave, World No Tobacco Day, World Environment Day, etc. The institution adheres to the academic calendar in letter and spirit. Further, based on the institutional academic calendar, each department prepares its own academic calendar and formulates its own course plan and lesson plans.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="http://kamrupcollege.co.in/upload/acalendar/1674040839.pdf">http://kamrupcollege.co.in/upload/acalendar/1674040839.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**14**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

290

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

58

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Higher educational institutions are the most influential part of the society . It has a major role to play in integrating cross cutting issues to prepare the youths of . Our college is also playing a significant role on it as the curriculum of some regular courses tries to address issues related to Professional Ethics, Gender -equality , Human values , Sustainability etc. Moreover the value added courses also aim at inculcate moral, social, human values and thereby leading to the holistic development of students. The various courses offered by our college which cover the professional Ethics, Gender, Human Values and sustainability are Curriculum of Education Department Curriculum of Philosophy Department Curriculum of Sanskrit Department

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

480

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>B. Any 3 of the above</b>
---	------------------------------

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
---	---

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="http://kamrupcollege.co.in/upload/igac/1703306823.pdf">http://kamrupcollege.co.in/upload/igac/1703306823.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

550

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of



supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

124

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Advanced and slow learners are identified with the help of in-semester and end-semester assessments. The departments assess the learning levels of the students with the help of classroom activity, questioning session, sudden test and in-semester tests. Departmental seminars and Quiz competitions on various topics are also organized by the departments to assess the learning levels of the students. Group discussion is also one of the fruitful methods to know the learning level of the students where different topics are chosen, each member of the group has the opportunity to express topic based knowledge and teacher is one of the mediators of the session. For the advanced learners, career counselling, discussion on advanced topics, group discussions and seminars are organized at departmental level. Also encourage them to write articles, papers and present papers in seminars and participate in inter-college, state and national level competitions. Similarly for the slow learners, remedial or extra classes are arranged. Group discussions are organised for peer-to-peer learning. Academic counselling is provided by the subject teachers. Parent teacher meets are organized to convey academic record or progress of their wards and seek assistance from the parent side.

File Description	Documents
Link for additional Information	<a href="http://kamrupcollege.co.in/upload/igac_file/1674887286.pdf">http://kamrupcollege.co.in/upload/igac_file/1674887286.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1337	41

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college has always sought to make the entire teaching-learning process more learner-centric, learner-friendly and learner participatory. The academic departments focus more importance on student centric methods rather than teacher centred methods. The departments organize various extension, community oriented, outreach programmes making students as active participants, so that students can build self-confidence, learn about themselves, understand the perspective of others and the community, acquire diverse experiences, build a sense of harmony and motive of dedication towards the locality. In addition to the theoretical knowledge, departments are striving for creating learning environment where students can able to acquire knowledge by doing or from direct experiences. In arts stream laboratories are available; for example, Education laboratory, Language Lab, Computer lab etc. In these laboratories, students have the opportunity to connect their theoretical knowledge taught in classroom to acquire hands on experience or practical work. Besides, the departments adopt problem centric approaches by assigning field based study, projects to the students as part of insemester or end-semester assessment; for which prescribed methodologies are taught beforehand. Topics or problems are chosen from societal, economic, political, geographical, cultural, health related issues. Students have to visit the field, face the reality, understand the problem, identify the causes followed by suitable methodology and opine recommendations for betterment or solutions of the problems.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Kamrup college is consistently pursuing in building a sound IT infrastructure for the utilization in Teaching Learning Process. Every department has not less than one Computer and printers. For the enormous size halls, adequate sound systems are provided for effective communication. Entire college campus is covered by Wi-Fi Web Network with data transmission 100 MBPS. There is additionally one focal smart digital classroom in the college. To convey the learning experiences, faculty members use PPT, Video clippings, films, and so forth. For getting advanced and exceptional information, faculty members take the advantages of e-resources. This is appropriate to make reference to that the world is coming over the Covid19 pandemic. During the lockdown period which stays over one year, the college and explicitly every teacher had to keep alive the teaching process for the students with the assistance of ICT. 1.The college has installed ERP Software to maintain database of students'. 2. INFLIBNET N-LIST resources have been made accessible to all. There is a digital section in the library to provide online resources to the students. 3.The college has been running two computer related certificate courses—CCA & DCA. Both the courses are helpful in using ICT facilities in teaching learning process. Similarly a number of webinar, workshop ,training programmes were also conducted. Through WhatsApp groups, course materials in form of Word Documents, PDFs, PPTs, Videos, and YouTube Link has been provided not only in the pre lockdown period but also in the post lockdown period.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://kamrupcollege.co.in/facilities.php">https://kamrupcollege.co.in/facilities.php</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

6

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

41

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

420

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Kamrup College is affiliated to Gauhati University; as such the college follows the guidelines of Gauhati University in conducting examinations and evaluation. In every year, the University issues Academic Calendar for the General Degree Colleges and Institutes affiliated to the University. Following the academic calendar, notifications for 1st and 2nd Sessional Tests are issued by the college, set the question papers by the concerned departments of the college and examinations are conducted. For making the internal assessment more transparent, Notifications of obtained marks in internal assessments including in assignments, seminars and group-discussions, are displayed in departmental notice boards. Records pertaining to internal assessments like, attendancesheet, question papers, evaluated answer scripts, markfolios are kept by the Head of Departments which can be checked by the students and their parents. Academic counselling is conducted based on the students' progression. Assessment of mid-semester Feedbacks received from students is done by the departments. Students performance review meeting along with parent's meets are organized in departmental level. Remedial classes are arranged if needed. Finally, internal assessment marks are supplied to the University for declaration of end-semester Results.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has adopted the following mechanisms to deal with grievances pertains to internal examinations; First of all, obtained scores are displayed in the departmental notice boards and evaluated answer scripts are shown to the students. If there is any grievance from student side, she (institute of girl education) can approach the class teacher or Head of the department. 1. Answer scripts of the student who lodged the grievance are reevaluated by the same or another teacher of the department and intimate the marks to the student within 4- 6 days. 2. Students performance review meeting along with parent's meets are organized in departmental level. 3. Academic counselling is provided by the departments based on students' progression. 4. There is a structured individual Feed-back System in each department. Still there is any unresolved grievance, same is referred to the Principal through the Head of the Department.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

As the institution is affiliated to Gauhati University, it follows the curriculum of the affiliating university and offers the stated Programmes offered by the university. Hence, the course outcomes (CO) of the Programmes offered by the institution and the course outcomes of the Programmes offered by the university are the same. The various UG Programmes offered by the parent university is available in the official website of the university which can be downloaded by the affiliating colleges. For all the programmes and courses offered by this college, programme or course specific outcomes are clearly stated and uploaded in the college website. The teachers of the institution are aware of the Programme and the CO of their concerned subjects as a hardcopy of the same is available in each department for ready reference. The students can avail the same or can search the CO in the parent university website for their reference. Their confusions, if any, are cleared by the faculty members. Moreover, in the beginning of each course the faculty members communicate the respective CO by referring to the 6th semester results of each programme.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://kamrupcollege.co.in/upload/igac/1703830708.pdf">https://kamrupcollege.co.in/upload/igac/1703830708.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Programme outcome (PO) and Course outcome (CO) is given utmost importance and hence evaluated by the institution. As an affiliated college, the institution follows the curriculum of the Gauhati University; but it has the liberty to conduct Sessional Examinations to evaluate the CO. The institution adopts the following ways to evaluate CO and PO. Attainment of CO: Attainment of the CO is evaluated at different stages of teaching by adopting various techniques specific to the courses. After timely completion of the syllabus, course outcome (CO) is evaluated through organizing course based seminars and workshops, project works and assignments; conducting field surveys and class tests etc. The sessional examination conducted internally by the institution contributes to the evaluation of the CO. Attainment of PO: The attainment of PO is evaluated through students' progression to higher studies in the parent university or to any other higher educational institutions both within and outside the state. Another method of evaluating PO is the students' placements in different sectors. The feedback system of the different stakeholders especially students' feedback helps the institution in evaluating the attaining the PO.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://kamrupcollege.co.in/upload/igac/1703830708.pdf">https://kamrupcollege.co.in/upload/igac/1703830708.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year



270

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://kamrupcollege.co.in/upload/igac/1702619664.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0



File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

06

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

47

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

27

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Kamrup College, organizes extension activities regularly in the neighborhood community to sensitize the students towards community needs. Students of the college actively participate in social service activities leading to their overall development. The college has active National Service Scheme and the Rover Team (Scout & Guide). In addition to these, Environment Cell, Eco Club, Community Extension Cell, Women Cell, Teachers Unit, Students' Union - these bodies and societies contribute significantly to the community development activities. The college engages its students in these activities so that they become sensitized on social issues. Kamrup College, Chamata organized cleanliness drives, tree plantation drive, awareness camps, training programmes, health camp in the neighboring area, adopted villages and schools. College observed different days of local, national and international importance like Independence Day, Gandhi Jayanti, National Science Day, Human Rights Day, Voters Day, Teachers' Day, Rabha Diwas, Earth Day, etc. to sensitize students and local community on different social issues. College organized seminars, webinars, popular talks, workshops on the theme related to environment, tourism, gender equality, digital literacy etc.

File Description	Documents
Paste link for additional information	<a href="https://kamrupcollege.co.in/upload/igac_file/1705468650.pdf">https://kamrupcollege.co.in/upload/igac_file/1705468650.pdf</a>
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government**

## / government recognized bodies during the year

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

06

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

04

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

350

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

### 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

04

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Kamrup College has adequate infrastructure and physical facilities for the smooth conducting of the teaching-learning process. These facilities are arranged to enhance academic excellence according to its vision and strategic objective. It may be categorized as under i) Teaching -learning Resources i.e. infrastructure required for the class room, library, laboratory, computer equipment, computer center, digital classroom, conference hall, etc. ii) Teaching-learning support facilities like Girls hostels, Canteen, Gymnasium hall, Sports play ground, etc. iii) Utility facilities like safe drinking water, girls' common room, auditorium, Boys' common room, power generator. The daily classes are scheduled for optimal utilization of the physical classroom infrastructure. Computer equipment like projectors, smartboards, digital markers, pointers, etc. are commonly used during the time of the seminar/workshop presentation and day-today classes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://kamrupcollege.co.in/facilities.php">https://kamrupcollege.co.in/facilities.php</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To focus on the importance of extracurricular activities in an educational institution, KamrupCollege has been taking well initiative for the establishment of adequate cultural and sports facilities over the years. The institute also encourages and facilitates the students to take part in different cultural and sports activities, like the annual college week sports and cultural competition, inter-college sports, Youth festival and cultural championship of different events organised by affiliating university. Each and every year the college students participate in the college week and university cultural festival. There is a secretary of Cultural portfolio in college student union and a professor-in-charge of cultural department, who are jointly work for holistic development of cultural side. The students enthusiastically participated in several cultural events like singing, dancing, drama, etc. Similarly, the college has also appointed three professors-in-charge for three sports facilities, i.e. one for Indoor games, one for Outdoor games, and another for

gymnasium for taking the responsibilities of proper use and maintenance of sports facilities of the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://kamrupcollege.co.in/facilities.php">https://kamrupcollege.co.in/facilities.php</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

6

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://kamrupcollege.co.in/facilities.php">https://kamrupcollege.co.in/facilities.php</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

4.5

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library has over 37,200 books for the use of students and staff. It also has Journals, Magazines to cater the needs of the visitors to the library. The library has membership of N-List of INFLIBNET where the e-resource is made available for the users. The library is computerized. It uses SOUL 2.0 software of INFLIBNET to maintain its library automation process. Library operations like - administration, acquisition, cataloguing, circulation, OPAC etc. are maintained with SOUL 2.0. Name of ILMS software is SOUL 2.0. Library automation was started with SOUL 2.0 software in 2010 and it started creating database of its holding. Bar Coding of documents were done and Barcode library membership cards are continued for circulation in the library. Features of SOUL 2.0 User Friendly Fully Integrated High Data Security Exhaustive Information Retrieval Tool Printouts in desired formats Various report generation Simple and Boolean search result Barcode Facility Library Services Computerized Issue/ Return New arrival display Subscription of Journals - Print and Online The library has open access system Orientation programs for new users Access to INFLIBNET- N-LIST resources Hard Copy of question papers, dissertations and theses . Reprographic facilities CCTV surveillance for security reinforcement Library Awards/Certificates provided to the Best Library User (Yearly) Awareness Programme on Use of online E-Resources is held at regular interval Librarians' Day is observed. Library resources : Dissertations/Thesis, 12 Dictionary, 20 Encyclopedias, E-books & E-Journals under N -List. etc and Diploma in Library & Information Science under KKHSOU was introduced.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://kamrupcollege.co.in/facilities.php">https://kamrupcollege.co.in/facilities.php</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

B. Any 3 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.6

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

60

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The existing IT facilities including internet facilities in the college are updated at regular intervals. The college reviews its IT resources periodically and fulfills the necessities. The institution has provided an emphasis on the maintenance and utilization of IT facilities to ensure efficient functioning.



Computer maintenance is done regularly and nonrepairable systems are disposed of. There is an IT Committee for making necessary purchases as per recommendations received from the teaching departments/ administrative office of the college. The Committee takes stock of the IT infrastructure of the college and is responsible for timely up-gradation of the IT resources as and when necessary. The college has about 68 computers, 1 computer lab, 8 internet-connected systems with 10-30mbps MBPS bandwidth.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://kamrupcollege.co.in/facilities.php">http://kamrupcollege.co.in/facilities.php</a>

#### 4.3.2 - Number of Computers

70

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5.9

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Kamrup College, Chamata follows well-formulated procedures and policies for maintenance and utilization of its all physical facilities and academic support facilities. It ensures the optimal allocation and utilization of funds for maintenance of infrastructure and purchase of new equipment. The class rooms are divided into two kinds - the Halls and General Classrooms. The Psychological Laboratory is kept under the supervision of the Dept. of Education. The Language Lab is maintained by the Dept. of English. There is a Library Committee which monitors and takes care of all the accessories, materials and assets of the library. The Campus Development Committee keeps supervision of all the general properties of the college. The whole campus is kept under the surveillance of a number of CC cameras. The Sports Committee of the college supervises and maintains the infrastructural facilities and the outdoor and indoor sports items. The Canteen Committee looks after running of the canteen in hygienic way. The Gym and Fitness Cell maintains the College Gym. Physical verification of the electronics accessories and electrical equipment, water taps, pipes, water purifier, power generator are maintained either by the mechanics, engineers appointed by the college authority or by respective companies. Fire extinguishers are installed at every corridor of the college campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

<b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
<b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
560	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
20	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>B. 3 of the above</b>

File Description	Documents
Link to institutional website	<a href="https://kamrupcollege.co.in/Academic-Departments.php">https://kamrupcollege.co.in/Academic-Departments.php</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

20

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

20

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

50

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

15

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

05

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Kamrup College ensures adequate representation & active engagement of its students' in various administrative, co-curricular and extracurricular activities. Some of the Administrative Cells/Units having students' representation are as follows. IQAC : As member of IQAC, the President/Secretary of the Students' Union Body plays an important role in taking quality enhancement initiatives for the College. Admission Committee: Both the President & Secretary of the Students' Union Body are the member of the Admission Committee. Anti-ragging Committee : As a member of Anti-ragging Project Monitoring Unit : As per guidelines

of RUSA, Assam the President & Secretary of the Students' Union Body serve as member of Project Monitoring Unit. They get involved in monitoring various construction activities under RUSA, Assam. Grievance Redressal Cell : In the Grievance Redressal Cell students' representatives place grievances on behalf of the students & try to resolve them in consultation with the College authority. Internal Complaint Committee : Students' representative take part in resolving different categories of complaints. Engagement in co-curricular and extracurricular activities : The College engages students' in co-curricular and extracurricular activities through a democratically elected Students' Union Body as per the recommendations and guidelines laid down in the Lyngdoh Committee. The Student Union Body consists of a President, VP, GS, Asst. GS, Cultural Secretary, Major Games Secretary etc.

File Description	Documents
Paste link for additional information	<a href="http://kamrupcollege.co.in/student_union.php">http://kamrupcollege.co.in/student_union.php</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development

of the institution through financial and/or other support services

The alumni of Kamrup College keep in close touch with the the institute. They provide regular assistance and cooperation to their mother institute in almost every aspect. Right from the plantation drive to counselling they keep themselves involve in the college . This year too the alumni meet was held on 28th sept. 2022 with the participation of more than 40 alumni. They planned a few activities to be carried out by them in academic and non academic activities. A team of them came forward to provide sports training to the students of our college. They showed eager interest to make some government schemes relating to infrastructure of the institution get early implemented. A provision has been made in college website for the passed out students to be member of the association. It has a committee under overall supervision of a Prof-in-charge .The committee hold meeting at regular interval & chalk out plan of action for successful implementation of its activities. A Whats app group has been formed for effective communication among the members of the association. Here is a brief mention of some of the contribution of the association to the college. 1. Academic: The Alumni Association provides necessary information regarding job and career opportunities to the passed out students of the college .The association invite passed out students to such program organized by the college from time to time. The association has donated a book self with books to the College library . 2. Financial support :The association carries out its activities from membership fee & donation of its members.

File Description	Documents
Paste link for additional information	<a href="https://kamrupcollege.co.in/alumni/">https://kamrupcollege.co.in/alumni/</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**



6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Governance of Kamrup College, Chamata reflects its vision and mission. Kamrup College, Chamata is committed to all round development of the students who are their studies in this institution of higher education. It envision to introducing a few career oriented and vocational courses for creating self employment avenues among the students, in this highly competitive society. In order to keep poace with the global changes, the college endeavour to achieve quality and excellence among the stackholders. In this age of knowledge expansion, where knowledge commission has been set up, we are also planning to make the college a real centreof excellance in its true sense. Eastablished in the year 1966 at Chamata of West Nalbari area dominated by rural environment and educational backwardnessthe mission of the College is to create awareness and inquisitiveness for higher education among the rural people in general and to spread female literacy in particular, thereby enabling them to lead an enlightened life marked by all round development of personality with emphasis on their future ''CAREER'' and to make this institution a key player a matter of creating meritorious students for entering the university and higher pursuits of learning.

File Description	Documents
Paste link for additional information	<a href="https://www.kamrupcollege.co.in/mission.php">https://www.kamrupcollege.co.in/mission.php</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Kamrup College takes pride in being receptive to the process of decentralization in various activities of the college, which is possible through the strong and effective cooperation between and participation of the various committees and administration of the college. The disbursement of funds to students in need of financial assistance is decided by the Students Aid Fund Committee, through the process of decentralization. Decentralization is practiced through the committee by effectively curbing down biases, prejudices and any other sort of officialheirarchy, thereby extending equal opportunities to the students who are in dire need of financial support. The four-

member committee consists of the teaching staff of the college, along with the assistance of the non-teaching staff, which is formed by the Principal of the college. The Principal has no further authority and jurisdiction over the functioning of the committee. The committee decides on the students in due of the financial aid, through their income certificates and previous year report cards. The capital for the fund is collected during the admission process of the students. The percentage of amount to be taken from the admission fee for the fund is decided by the committee itself.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan of Kamrup College orients toward the vision, mission and objective of the college, which are always taken into account in every decision-making process of the college. Most of the decisions are taken based on the following areas which are chalked out from the visions and missions of the college:  
 1. Curriculum Development 2. Teaching and Learning 3. Examination and Evaluation 4. Research and Development 5. Library, ICT and Physical Infrastructure / Instrumentation For the session 2020-21, the following plan of action was chalked out for college. 1. Preparation for Cycle-III NAAC Accreditation will be boosted. 2. Subscription of Nlist will be renewed and Research Culture in the College will be promoted. 4. Institutional Infrastructure/Building will be enhanced and the Central Library of the college will be digitized.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://kamrupcollege.co.in/upload/igac/1680338264.pdf">http://kamrupcollege.co.in/upload/igac/1680338264.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The structure of the college consists of the Governing body, the Principal, the teaching staff, the non-teaching staff and the students of the college. The various levels within the college administration is described below: 1. The Governing Body is a major stakeholder of the college. The members are in constant contact with the Principal for decisions pertaining to finance, recruitment of new faculty, infrastructure and other college-related issues and programmes, mainly focusing on the comprehensive development of the college. 2. The Principal is constantly assisted by the Head of the Departments of the college, the other teaching staff as well as the non-teaching staff. 3. The Head of the Department supervises the smooth operation of the respective departments. 4. The College also has the IQAC, which strives to achieve quality enhancement. The IQAC has an integral part towards the implementation and maintenance of the overall quality of the institution. 5. The Student Council is headed by the president who is elected democratically by the students. 6. The student council works along with the various committees of the college. The committees created mainly deal with issues pertaining to management, administration, cultural, academic and general problems of the college

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://www.kamrupcollege.co.in/iqac_file.php?id=12">https://www.kamrupcollege.co.in/iqac_file.php?id=12</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution takes pride in providing several benefits to its members, both teaching and non-teaching. Some of them are listed below: 1. For Teaching Staff: Leave benefits as per the Government of Assam. Retirement benefits as per the Government of Assam. Staff common room with washrooms. Canteen facilities. Outdoor and Indoor sports facilities. IQAC room. Staff Parking area. Library facilities. Clean drinking water facilities. Departmental rooms with ICT facilities. 2. For Non-teaching Staff: Office cabins with ICT facilities. Retirement benefits as per the Government of Assam. Leave benefits as per the Government of Assam. Canteen facilities. Outdoor and Indoor sports facilities. Clean drinking water facilities. Parking area. Some other Welfare Measures for financial benefits of Teaching and Non-teaching staff are as follows: 1. Mutual Benefit Fund 2. Group Link Saving Insurance (GLSI) 3. Group Insurance Scheme (GIS) 4. Salary saving Scheme (SSS) of LIC 5. Provident Fund 6. Pension & New Pension Scheme: 7. Gratuity: It is one-time payment given to staff as per Govt rules.

File Description	Documents
Paste link for additional information	<a href="https://www.kamrupcollege.co.in/events.php">https://www.kamrupcollege.co.in/events.php</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

27

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a Performance Appraisal System for both teaching and Non-Teaching Staff. Both the teaching and nonteaching staff members have to submit their performance report in a prescribed format. Teachers in this report, have to provide information about their research works, presentations, publications, contributions to corporate life, co-curricular activities, and others. Informations provided in the performance appraisal report are verified and authenticated by IQAC. Teachers of the college join different seminars, workshops, conferences, Orientation Programme, and Refresher courses with due permission from the college and report the same on completion. They have to report it to IQAC as well. This becomes the basis of the promotion of the faculty members. The college strictly follows the systematic procedures for the appraisal of the performance of the Nonteaching staff. They are assessed through Self-appraisal forms and the Principal reviews their performance. Their assessment is based on Their ability to do allotted work Efficiency in documentation. Enhancement and adaptability towards the technological changes Discipline Punctuality Responsiveness Character and Their interpersonal relations with seniors, juniors, colleagues, students and public. For non-teaching staff, the indicators of performance are efficiency and time bound completion of tasks assigned to them. The Principal maintains Annual Confidential Report of all Non- Teaching staff & their promotion depend on this report.

File Description	Documents
Paste link for additional information	<a href="http://kamrupcollege.co.in/upload/igac_file/1652336444.pdf">http://kamrupcollege.co.in/upload/igac_file/1652336444.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial Management is considered as the life-blood of any administrative system. Kamrup College College conducts regular Internal and External Financial Audits to strengthen and improve its financial management. All financial dealings (i.e., Payments and receipts) of the college from 1st April to 31st March are verified by the head Assistant and cross-verified by the Principal of the college. Internal Audit is carried out by Chartered Accountants. They verify the facts and express their opinions about the financial statements of the college during the year. These audits are conducted as per the auditing standard of the country. External Audit is done by Office of the Assistant Director of Audit (Local Fund), Government of Assam. Queries and Objections, if raised by the auditors, are resolved by the college authority in due time

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00



File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College mobilizes funds both from internal and external sources and makes necessary arrangements for optimal utilization of resources available to the college. To ensure optimal utilization of available resources and check misuse of funds, various mechanisms such as Purchasing Committee, Construction Committee, audit are employed. The external sources of college funds include-

1. University Grant Commission (UGC).

2. Rashtriya Uchchatar Shiksha Abhiyan (RUSA).

3. Government of Assam. College generates funds from Internal Sources. This includes- 1. Tuition fees from Students 2. Festival and other Fees from students. Similarly to ensure transparency in financial transaction, the college emphasizes on internal & external audit of fund & submit utilization to the funding agencies within time limit. The college stresses on online financial transaction. The college uses Online Software of Affiliating University at the time of admission & in respect of fund received from RUSA, UGC, ICSSR, NSS etc the college uses PFMS Portal & in salary FINASSAM of Govt of Assam. For maintaining detail of its asset the college has installed ERP software.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing



the quality assurance strategies and processes

Like the previous years during this year too the IQAC has tried its best in order to assure quality in every aspect possible. As such, during this year two practices have been institutionalized in order to enhance quality more specifically in the teaching-learning process. Internal Quality Assurance Cell (IQAC) plays an important role in institutionalizing quality assurance strategies and processes. It identifies parameters of qualities, strategies, and chalks out a plan of action for their completion. The institution through IQAC participates in various national assessment and accreditation institutions like the National Institutional Ranking Framework (NIRF), National Assessment and Accreditation Council (NAAC), ISO Certification, All India Survey of Higher Education (AISHE). These practices include: 1. Maintenance of Teachers' monthly activity Report covering name and nos. of classes allotted, Name and nos. of classes done, methods of teaching adopted, evaluation of students' outcome evaluation, other activities and time of arrival and departure. 2. Registration in NIRF for quality Assurance of the institution. 3. Certificate of ISO Registration by RICL (ISO 9001: 2015) for Quality Management System has been done and 4. Submission of data pertaining to AISHE.

5. Joined in Institution Innovation Council (IIC)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes of the college at periodic intervals. It ensures that classes are taken as per the academic calendar of the college and completed in time. It also makes it sure that the results of the semester and Sessional Examinations are analyzed by departments on regular basis. On the basis of these analyses, if any loopholes are found, IQAC ensures that remedial actions are taken by the college. For students who perform poorly in the sessional examinations or cannot follow the classes (slow learners), remedial classes are taken. IQAC also

ensures that the latest tools and methodologies of the teaching learning process are in place in the college and properly utilized for the overall benefit of the institution. It encourages the teachers to participate in various courses concerning the teaching- learning process including Refreshers Courses, Orientation programmes, and other faculty development programmes. Collegethrough IQAC also confirms that a sufficient number of relevant books and journals are available at the college library. In fact, College though its IQAC takes all necessary measures to bring a desirable improvement in the teaching-learning process of the college.

File Description	Documents
Paste link for additional information	<a href="https://www.kamrupcollege.co.in/dvv.php">https://www.kamrupcollege.co.in/dvv.php</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://kamrupcollege.co.in/upload/igac/1705897868.pdf">https://kamrupcollege.co.in/upload/igac/1705897868.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

## 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Kamrup College has been offering co-education since its inception in 1966, a time when higher education of women was not very common. 1. Kamrup College Women's Cell(KCWC) formulates an annual plan addressing gender concerns and takes responsibility for its implementation by organizing various programmes regularly. KCWC celebrates International Women's Day on 8th March every year by organizing talks, seminars, etc. on gender issues by inviting resource persons from various fields. Essay writing competitions, poster competitions, film screenings, etc. on gender issues are also organized. 2. Srotoswinia annual magazine on issues related to women development and empowerment is published. 3. Male and female teachers are equally nominated as members to external bodies like Assam College Teachers' Association (ACTA) and internal bodies like the College Governing Body, Admission Committee, Examination Committee, etc. 4. Students participate without gender discrimination in different activities of the college. 5. The student secretary and the teacher-in-charge of the Girls 'Common Room work together to address matters related to the security and safety of girl students. 6. To address personal or psychological issues faced by students, the College Counseling Cell regularly organizes programmes on stress management, personality development, emotional maturity etc. 7. Girls' common room facilities and separate toilets for females.

File Description	Documents
Annual gender sensitization action plan	<a href="https://kamrupcollege.co.in/upload/igac_file/1703926634.pdf">https://kamrupcollege.co.in/upload/igac_file/1703926634.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://kamrupcollege.co.in/upload/igac/1683618599.pdf">https://kamrupcollege.co.in/upload/igac/1683618599.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

College ensures that the different types of degradable and nondegradable wastes are properly managed and disposed of. These are as follows: Solid waste management following : 1. Biodegradable and non degradable waste bins are placed in classrooms and academic buildings. 2. These wastes are collected every day. Biodegradable wastes are placed in composting pits which are lateron used as manure for gardens of the college. 3. Non Degradable wastes are moved to Municipality waste bins for further treatment. 4. A separate solid waste incinerator is there at Girls' Hostel for non-degradable wastes management.

E-Wastes Management: 1. E wastes such as computers, batteries, and other electrical and electronic parts are sold directly to vendors which ultimately leads to safe disposal. The electronic wastes like obsolete computer, Laptops , monitors, compact discs, printers, scanners, calculators etc. are repaired and reused and those irreparable are sold out. The college tries to reduce the volume of e-waste by upgrading the software at the right time & period checking of electronic items.

E-waste management: The college has been regularly handing over e-waste to third parties over the years.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction**

B. Any 3 of the above

**of tanks and bunds Waste water recycling  
Maintenance of water bodies and distribution  
system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College is centrally observing Saraswati Puja, Students' Day, Earth Day, national Unity Day, Independence day, Republic day, Miladun-Nabi, Biswakarma pujaand Sanskrit Divas every year. In these three occasions students actively participate across all religious and linguistic categories. It reveals the spirit of

inclusion and tolerance among the students. Further, according to the guidelines of affiliated universities, our college is annually observing the Youth Festival with five to seven days programmes. The programmes of the youth festival involve participation of all sections of students of our college for the development of their cultural, sports related, literary and artistic spheres. It inculcates individual as well as team spirit among students in the development of their extra-curricular activities. The college is celebrating the International Women's Day to reinforce gender sensitivity among the college fraternity. Besides, the college along with the NSS unit observes the world environment day as well as earth day to develop environmental awareness among students. Providing the staff with opportunities to utilize two restricted holidays in accordance to the list given by the Government of Assam and their own linguistic communities and cultural identities. Encouraging the students to showcase their cultural heritage and providing them the platform for the same through the organisation of functions like college week, freshmen social amongst many.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution undertakes different initiatives to sensitize students and employees to the constitutional obligation & to enable them to behave as a responsible citizen. The institution celebrates national festivals like Independence Day, Republic Day, Constitution Day, Gandhi Jayanti etc with great zeal in which students come to know sacrifices of freedom fighters & various aspects of India's Freedom Struggle. The institution tries to inculcate duties & responsibilities as entrusted by the constitution of India through celebration of Constitution Day & National Voters Day. Police Officers, Advocate, Academicians are invited to the Orientation Programme to inculcate the freshers about the duties and responsibilities of a good citizen. The established Core Values and Code of Conduct help students and employees to be a responsible citizen.



File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**During 2022-23 Kamrup College celebrated / organized the following national and international commemorative days, events and festivals:**

**1. National Legal Day on 09-11-2022 2. Sanskrit Diwas on 22 august, 2022 3. National voters' Day, 25th January, 2023 4. Republic Day 2023 was observed in the college as well as participated in the district celebration programme by the students.**



5. World Environment Day for the purpose of creating awareness to save environment. 6. International Yoga Day celebrated on 21-06-2023. 7. Celebrated World Earth Day on 22-04-2023.

8. Gandhi Jayanti was observed on 2nd October, 2023 to mark the birthday of Mahatma Gandhi

9. Celebration of Teachers' Day (Online), 5th September, 2023 as a mark of tribute to the contribution made by teachers to the society on the occasion of birth anniversary of great teacher Dr. Sarvepalli Radhakrishnan. 10. The college observed a Shradhanjali programme as a mark of tribute to the legendary musical maestro Bharat Ratna Dr. Bhupen Hazarika on his 10th death anniversary on 5th November 2021 11. World water day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice - 1: Title of the Practice: College week for the college pupils**

As the college has dedicated and well settled education facilities, the college also needs to properly harness the positive ability of its students even on the extra talents or skills they possess. The College comes out with a slot of 1 week in a year where the students will only focus on the different extracurricular activities that is being organized in the form of competition or showcase or performance etc. During this week, all the teaching, non-teaching staffs along with the whole college students engross themselves with different activities apart from the regular academic studies. The activities include various possible outdoor and indoor games.

**Best Practice - 2: SCIENTIA 1.0 - National Science Day**

National Science Day is celebrated in India every year on 28 February to mark the discovery of the Raman effect by, the Nobel Prize winner, the Indian physicist Sir C. V. Raman on 28 February 1928. The event is celebrated in order to spread a message about the importance of science used in the daily life of the people, to display all the activities, efforts and achievements in the field of science for human welfare. It is celebrated to discuss all the present issues and implement new technologies for the development in the field of science along with an opportunity provided to the scientific minded citizens in India and to encourage the people as well as to popularize the science and technology.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Kamrup College, Chamata, Nalbari, Assam pulled its door ajar in 1966 to impart knowledge to the first generation learners of rural areas of Chamata. This Institution has earned its reputation for being one of the premier Institution in the State which is well known for academics, sports and other extra- curricular activities. Being a Government Institution, the college has a nominal fee structure; which allows students from the socially/economically challenged backgrounds to get education in our college and therefore makes our college distinct in the district compared to other private colleges of the state, which have inflated fee structures. The performance of our students in examination is exceptional in spite of the fact that majority of them have a rural background. The vision of the Institution is to mould, empower students in the pursuit of knowledge, values and social responsibility and help them achieve excellence in various fields, thereby also preparing them to face global challenges without faltering. The Institute has established its distinctive approach towards this comprehensive motto by patterning it in the form of service to the society, certificate courses or by allowing the students to organize events to develop their skills via multidisciplinary project development, Entrepreneurship development, Ethical and Human value development. The institution arranges different skill enhancement programs in due course to develop their skills. Students also undertake different

internships in industries to pursue their projects by giving those hands on training in their field of interest.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

- 1.To submit SSR to NAAC for the next accreditation.
2. To carry out A&A Audit.
3. Organization of Institutional social responsibility activities in adopted villages and schools.
- 4.To maintain quality in teaching learning process.
- 5.Automation of data collection through Enterprises Resource Planning (ERP) in IQAC for documentation.
6. To participate in IIC. 7. To take steps to increase the infrastructure with respect to creating more classrooms and procuring more sophisticated instruments. 8. To conduct audits like Green audit, Energy audit, etc. 9. To continue to collect feedback from all stakeholders. 10. To facilitate the holding of seminars and workshops by different departments. 11. To collaborate with organisations for holding training programs for teachers of schools. 12. To carry out more extension activities 13. To keep on upgrading the website continuously 14. To initiate steps for use of renewable energies. 15. To give focused emphasis on ICT. 16. To sign more MoUs and go for more collaborations.